

Cox MS in Entrepreneurship Application Instructions

Thank you for applying!

The Cox Master of Science in Entrepreneurship is designed for individuals who desire a solid foundation in entrepreneurial management, based on the disciplines of finance, accounting, operations, strategy, marketing, and management. The Master of Science in Entrepreneurship would be good fit for you if you are:

- An entrepreneur who wants to increase your economic potential or obtain the credential of a graduate degree
- Someone looking to change your career by starting your own business
- An “intrapreneur” at a large corporation whose job requires you to develop new business opportunities to breathe life into existing business units
- A consultant, attorney, accountant, or financial services professional who needs to speak the basic language of entrepreneurship to better serve entrepreneurial firms

The Cox Master of Science in Entrepreneurship is a 15-month evening and weekend program designed to accommodate the schedules of working professionals. Our outstanding faculty, networking opportunities, top-ranked Caruth Institute for Entrepreneurship and a 35-year history of training successful entrepreneurs make the Cox Master of Science in Entrepreneurship the best value money can buy. In less than one and a half years, you will gain the business skills and insights you need to take your current business to a new level, launch the company of your dreams, or elevate the service you provide to your clients.

Minimum Requirements

Applicants must have received an undergraduate degree from an accredited institution and have demonstrated analytical skills and possess significant professional and life experiences. The Admissions Committee will evaluate each candidate’s credentials to determine whether or not the GMAT or GRE will be a required portion of the application.

Cox MS in Entrepreneurship Application Checklist

- Application form & Application fee \$75.00
- Cover letter and resume
- Transcripts from all colleges and universities attended (includes community colleges)
- Essays (see details below)
- Recommendations
- Official TOEFL Score Report (if applicable)
- Official GMAT or GRE Score Report (requested at discretion of Admissions Committee)

Cox MS in Entrepreneurship Deadlines

Applications are accepted on a rolling admissions basis.

<u>Semester of Entry</u>	<u>Early Bird Deadline*</u>	<u>Final Deadline</u>	<u>Orientation/Classes Start</u>
Spring Term	October 14	November 18	January

Please allow six to eight weeks for an admission decision. Applicants are encouraged to apply as early as possible.

Application Process

The Cox School of Business uses a self-managed application process to allow you more control over the timing and completion of your application. You are requested to complete, gather, and submit the application and its supporting documents in one package. If requested by the Admissions Committee, GMAT or GRE score reports are the only exception as they must be sent directly from the Educational Testing Service (ETS) (and TOEFL score reports for non-native English speakers).

Application Elements

Cover Letter and Resume

- Submit a business-style cover letter and a resume that addresses your career history as well as your educational and professional interests.

Graduate Management Admissions Test (GMAT)

- GMAT or GRE may be waived at the discretion of the Admissions Office.
- If requested to provide test results, we encourage you to fax your unofficial score report to us at (214)768-3956 immediately after taking the GMAT. This will expedite your application processing. If offered admission to Cox, you are required to submit an official score report within 30 days of admission.
- GMAT scores are valid for 5 years from the month of completion.
- Use the following Cox MS in Entrepreneurship school codes to report your score (based on the date of your test):
 - HWG-KN-54

Recommendations

- Two (2) letters of recommendations are required from persons able to evaluate your scholastic performance, ability and maturity to pursue graduate education. At least one of your recommendations should be from a current or most recent supervisor.
- Personal recommendations from family members or friends are inappropriate.
- When submitting paper forms, be sure that your recommender places it in a sealed envelope and signs across the seal.

Transcripts

- Official transcripts are required from **every** college, university, and community college **you have attended including evening classes, summer school and any graduate study**.
- Be sure that each transcript is sent to Cox in a sealed envelope with a registrar's signature across the seal.
- All transcripts must be official copies or notarized copies of originals.

Essays

- Two essays (#1 and #2) are required for the application. Please adhere to stated essay length, using one-inch margins and double spacing.
- Scholarship candidates may use essay 3A to explain what unique contribution you will make to the MSE program (one page, double-spaced). Otherwise, please upload a document that says, "Applying to MSE Program. Does not apply." as 3A is a required question for our other programs that share the online application and it will not allow submission if 3A is blank.
- Supplemental essay is used to address essential issues not covered in the rest of your application package e.g. academic/disciplinary issues or criminal history.

Interviews

- Applicants who are seriously being considered for admission to the MSE Program will interview with a member of the Cox Admissions Committee. Applicants will be contacted to schedule interviews once a completed application has been received.

TOEFL

- All applicants whose native language is not English are required to submit a TOEFL score.
- The TOEFL may be waived for international applicants who hold degrees from English-speaking countries only. Please submit a request in writing via regular mail or email.
- The Cox School recommends a minimum TOEFL score of 600 (paper-based test) or 250 (computer-based test).
- TOEFL scores should be reported to the Cox School using the SMU code number (6660) and Department code 02. Scores are valid for two years.

Financial Aid

- U.S. citizens and permanent residents are eligible for U.S. Federal loans. International students are eligible only with the co-signature of a US guarantor.
- Submit a FAFSA (Free Application for Federal Student Loan) form available at www.ed.gov/offices/OPE/express.html SMU Title IV code is: 003613.
- Contact the SMU Financial Aid office at finaid@mail.smu.edu or 214-768-2371.

Wire Transfers

- Payment to SMU may be made via wire transfer with funds submitted to: Bank of America; 1401 Elm Street, 4th Floor; Dallas, TX 75202; SMU Concentration; Account #: 125-480-207-1, Route #: 111 000012

Questions?

If you have questions about the Cox MS in Entrepreneurship Program admission process at the Cox School, please contact us at 214-768-2074. Specific questions about the Cox MS in Entrepreneurship curriculum or the appropriateness of your undergraduate coursework will be forwarded to Vicki Cartwright, 214-768-3707 or email: vcartwri@mail.cox.smu.edu

Contact Us

Mailing Address

Cox MS in Entrepreneurship Admissions Office
Cox School of Business
SMU
PO Box 750333
Dallas TX 75275-0333
Phone: 214-768-2074
Email: mbainfo@mail.cox.smu.edu

Courier Address

Cox MS in Entrepreneurship Admissions Office
Cox School of Business
SMU
6212 Bishop Blvd
Dallas TX 75275-0333
Toll Free: 1-800-472-3622
Web Site: <http://www.coxmsie.com>

Southern Methodist University will not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religion, national origin, sex, age, disability or veteran status. SMU's commitment to equal opportunity includes nondiscrimination on the basis of sexual orientation.